

# Employee Assistance Program (EAP)

- Confidential Service available 24/7
- 3 Components
  - Counseling 5 sessions per incident per year
    - Face to Face Sessions
    - Phone or web-video consultations
  - Financial Services
    - Phone consultation with a Financial Advisor (Budgeting, Credit/Financial questions)
  - Legal Services
    - Face to Face Session or phone consultation with an attorney
    - Civil, Consumer, and criminal law; Personal and Family law; Financial or tax matters, Real Estate, and Estate Planning

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#### Additional Services

- Identity theft recovery services
  - · Assistance in creating a protection plan
  - Connect to a identity recovery specialist if ID theft occurred
- Daily Living Services
  - · Assistance with errands, event planning, vacation planning
- Member website
  - Childcare and eldercare directories
  - Tip, tools, and calculators to help with finances, legal issues, and retirement planning
  - · Health and Wellness Resources

# Employee Assistance Program (EAP)

### Contact Information (24/7)

• Toll free: 1-855-789-5915

• TTY Users: 1-866-228-2809

· Online: mhn.advantageengagement.com

Register with company code: tceap

## Medical Leave of Absence

#### Types of Leaves

- · Short Term Disability (NYS DBL) & Supplemental Disability
  - Maternity
  - Medical condition
- NYC/NYS Paid Sick and Safe Leave Law
- NYS Paid Family Leave (PFL)
- FMLA
- Military Leave/Military FMLA

#### Contact the Benefits Team

HR Main Line: 212-678-3175 x3

Evelyn Fernandez: 212-678-6662

# **Bright Horizons**

- Emergency Back-Up Care (200 hours/year)
- Enhanced Family Support
  - Primary Child Care Solutions
    - Priority access to Bright Horizons Center or tuition discounts at partner centers
    - Waived membership fees for Sittercity (\$150 value)
    - Discounts on College Nannies (nanny placement service)
  - Academic Support & Training
    - · Discounts on tutoring, test prep, enrichment classes
      - Varsity Tutors (20% discounts on most programs, including tutoring and small group classes)
      - Revolution Prep (20% discount off hourly tutoring rates; 33% off interactive math adventure)
      - MarcoPolo Learning (65% off annual app subscriptions) digital program for pre-schoolers

# **Bright Horizons**

### Access to Sittercity's search tools

· Locate caregivers who manage small-group learning pods

#### Elder Care

- Years Ahead serves as a referral resource through SitterCity
- Years Ahead provides a free online platform to connect with elder care tools and resources

#### Additional Benefits

 Available resources to help find pet care, housekeeping, and more.

# **Bright Horizons**

#### To access:

Visit: clients.brighthorizons.com/teacherscollege

Username: teacherscollege

Password: care4you

## "Your Home Office"

### Office of Access and Services for Individuals with Disabilities (OASID)

- Employees with a documented disability are eligible for accommodations
  - Workplace adjustments
  - Work schedule adjustments
  - · Provide or adjust a product, equipment, or software
  - · Provide an aid or a service to increase access
- · Register with OASID by submitting an Accommodation Request
  - Provide clinical information
  - Engage in interactive dialogue with OASID and supervisor
- COVID-19 Accommodations
  - Identify and attest that you have a health condition or other factor(s) that place you at greater risk of serious illness if COVID-19 is contracted
  - · Provide details about work environment and concerns related to COVID-19

## "Your Home Office"

### Ergonomic Workstations

- Employees with a diagnosed disability, such as a musculoskeletal disorder (MSK), requiring an ergonomic office item to alleviate their symptoms:
  - Register with OASID
  - · Determine what accommodations an employee may be eligible to receive
- Employees that do not have a diagnosed condition that requires ergonomic accommodation, but are experiencing discomfort related to their physical workspace are encouraged to utilize the following:
  - · CU Ergonomics Program (humanresources.columbia.edu/ergonomics)
  - · CU Office of Work/Life (worklife.columbia.edu)
- Contact OASID: email: <u>oasid@tc.edu</u>
  web: tc.columbia.edu/oasid/services/

## **Financial Wellness**

### Free Monthly Webinars

- Various topics hosted by TIAA
- November Line-Up includes
  - Making Gifts to Love Ones and Charities (Nov. 10<sup>th</sup>)
  - Money at Work 1: Foundations of Investing (Nov 10<sup>th</sup>)
  - The Power of Saving (Nov 11<sup>th</sup>)
  - Making It Easier For You: Online Tools and Resources (Nov 11<sup>th</sup>)
  - · Retiring in the "New Normal" (Nov 12)
  - Responsible Investing: Portfolios with a Purpose (Nov 12<sup>th</sup>)
- Please visit the HR homepage, under Upcoming Events: tc.columbia.edu/human-resources/

## Wellness Discounts

### Discount Programs available through Medical Insurance Plan

- Aetna Stay Healthy Program
  - · Visit: aetna.com
  - At-Home Products (blood pressure monitors/activity trackers)
  - Natural Products and Services (Acupuncture, massage therapy, chiropractic & nutrition)
  - · Fitness (memberships, fitness products, workout gear)
  - Lasik
  - Vision Materials (lenses, contacts, sunglasses)
  - Oral Health Care (sonic toothbrushes, oral health care kits, PPE)
  - Hearing (exams, hearing aids, batteries, repairs)
  - LifeMart Shopping Website (health & wellness, tickets, travel and family deals)
  - Weight Management (meal plans, meal delivery, coupons)

## Wellness Discounts

#### EmblemHealth – Healthy Discount Program

- · Visit: emblemhealth.com/goodhealth
- Acupuncture, Massage Therapy, and Nutrition Counseling
- · Jenny Craig
- NutriSystem
- Vitamins and Natural Supplements
- Health Club Memberships
- Vision Discount Program
- Vision Laser Correction
- Hearing Care Discount Program
- Medical Equipment and Services Discount Program

## **Employee Discounts**

- Wireless Carrier
- Verizon Fios
- Technology Discounts
- Corporate Offers
- Sports Clubs Network (NYSC)
- CU Dodge Fitness Center (Currently Closed)
- CU Bookstore (Currently Closed)
- For more information, please visit: tc.columbia.edu/human-resources/benefits/employee-discounts

## Human Resources Homepage

tc.columbia.edu/human-resources/