The Dolores Zohrab Liebmann Fund will cover actual tuition costs plus an $18,000 stipend to be allocated towards room, board, and ordinary living expenses, as well as any income taxes theron. It is imperative that you read the extensive instructions on this page and on the second page of this document. Failure to adhere to all instructions will result in your application being rejected.

☐ I understand that the Liebmann Fund administrator (JP Morgan) will only accept three (3) applications from each institution. A committee will review all Teachers College (TC) applications and choose three to send. I understand that submitting my application to the TC Office of Financial Aid does not guarantee that it will be forwarded to JP Morgan for final review.

☐ I understand that only completed applications will be accepted. The TC Office of Financial Aid will not accept piecemeal items for this application. All documentation must be submitted at one time. I am aware that if all items are not present at the time of submission, my application will be marked incomplete, and I will not be considered for the fund.*

☐ I am aware that letters of recommendation will not be accepted individually and will need to be sent to me so that I can attach them to my own application.

☐ I am aware that I must submit the application entirely on paper (in person or mailed), or I must submit it entirely via e-mail as a single PDF file. All of my documents will be in the order listed on the checklist on page five of my application form. If I am a paper applicant, I understand that I must not staple my documents. I understand that the Office of Financial Aid will not accept part of the application on paper and part of it via e-mail. Faxes are not accepted.

☐ I understand that all submitted documentation must be single-sided and that double-sided documents will not be accepted by JP Morgan. I know that any document I submit as double-sided will result in my application being marked incomplete, and I will not be considered for the fund.

☐ If I am unable to provide GRE scores because my program did not require the GRE, I will submit a signed statement in place of the scores. The statement will indicate why I do not have GRE scores to provide.

☐ I am aware that I am not able to retrieve academic transcripts from former institutions by contacting the Teachers College Office of Admission.

☐ I understand that this award is for continuing TC students (i.e. students with prior TC enrollment) who will be attending in 2017-2018, and I will be attending for the full academic year.

☐ I am aware that the 2016-2017 FAFSA will be used for this scholarship application (the Student Aid Report [SAR] can be found online at www.fafsa.gov or in the applicant’s e-mail).

☐ I am a US citizen.

☐ I am aware of the following information: completed applications will need to be submitted by December 22, 2016. Applicants submitting paper applications will need to do so on the third floor of Thorndike no later than 4:59 PM EST. E-mail submissions will be accepted until 11:59 PM EST (please use financialaid@tc.columbia.edu). Absolutely no exceptions will be made to this deadline.

*Two exceptions exist: (1) the TC Office of Financial Aid will provide and attach the award summary to the application after submission (2) If your previous institution does not allow students to directly receive academic transcripts, they may be sent to the TC Office of Financial Aid at 525 W. 120th St. Box 309, New York, NY 10027. You must notify our office via e-mail if the transcripts are being mailed directly to us.

I am aware of the rules and regulations as they relate to my application for the Dolores Zohrab Liebmann Fund.

____________________________________________________________   ________________________________________
Student Signature                                                   Date
2017-2018

DOLORES ZOHrab LIEBMANN FUND APPLICATION

The Dolores Zohrab Liebmann Fund was established by the Will of Dolores Zohrab Liebmann and is administered by JPMorgan, Trustee. Mrs. Liebmann was the daughter of a prominent Armenian intellectual, writer and statesman and was married to one of the owners of a successful American business. She supported students and educational and charitable organizations during her lifetime. Mrs. Liebmann’s primary concern, as expressed in her Will, was to attract and support students with outstanding character and ability who hold promise for achievement and distinction in their chosen fields of study. The trustees welcome applications from students of all national origins who are United States citizens.

Personal & Graduate School Information

Name of Applicant: ______________________________________________________  US Citizen: ☐ Yes ☐ No

SSN: ________________________________

Date of Birth: _______________________ Location of Birth: _______________________

Marital Status: ☐ Single ☐ Married Name of Spouse: ________________________________

Mailing Address: ___________________________________________________________

Mobile/Daytime Phone: ________________________________

E-mail Address: ___________________________________________________________

Name of Graduate School Attending: ________________________________

Graduate Degree being sought: ____________________ Major Field of Study: __________________

Month/Year Expected to Complete Graduate Studies: _______________________

Have you applied for the Liebmann Fellowship in the past? ☐ Yes ☐ No If yes, in what year: _______________

Educational History

1. Name of Institution: ___________________________________________________

   Degree: ___________________________ Major Field of Study: _______________________

   Completion Date: ________________________________

2. Name of Institution: ___________________________________________________

   Degree: ___________________________ Major Field of Study: _______________________

   Completion Date: ________________________________

3. Name of Institution: ___________________________________________________

   Degree: ___________________________ Major Field of Study: _______________________

   Completion Date: ________________________________
Graduate Exam Test Scores

☐ GRE  Month/Year of Exam: ___________________________  Score:  __________________

☐ GMAT  Month/Year of Exam: ___________________________  Score:   __________________

☐ LSAT  Month/Year of Exam: ___________________________  Score:    __________________

Financial Information

Tuition Amount you expect to pay next year:   ___________________________________________________

Will this tuition amount vary significantly in future years?  ☐ Yes     ☐ No

If yes, please explain: ____________________________________________________________________

Room and Board you expect to pay next year:  __________________________________________________

Estimated Annual Budget for next year

Books/Equipment/Supplies/Mandatory Fees: ___________________ Health/Medical:  _____________________

Utilities/Phone: ____________________________________________ Clothing:  ___________________________

Household/Laundry: ________________________________________ Commute/Transportation:  _____________

Current Liabilities

1. Name of Lender: __________________________________  Type of Loan:  ___________________________
Date Incurred: ______________________________  Balance Due:  ______________________________
Due date for full payment: ___________________________ Monthly Payment Amount:  __________________
Currently in Deferred status:  ☐ Yes     ☐ No

2. Name of Lender: __________________________________  Type of Loan:  ___________________________
Date Incurred: ______________________________  Balance Due:  ______________________________
Due date for full payment: ___________________________ Monthly Payment Amount:  __________________
Currently in Deferred status:  ☐ Yes     ☐ No

3. Name of Lender: __________________________________  Type of Loan:  ___________________________
Date Incurred: ______________________________  Balance Due:  ______________________________
Due date for full payment: ___________________________ Monthly Payment Amount:  __________________
Currently in Deferred status:  ☐ Yes     ☐ No

4. Name of Lender: __________________________________  Type of Loan:  ___________________________
Date Incurred: ______________________________  Balance Due:  ______________________________
Due date for full payment: ___________________________ Monthly Payment Amount:  __________________
Currently in Deferred status:  ☐ Yes     ☐ No
5. Name of Lender: __________________________ Type of Loan: __________________________
   Date Incurred: __________________________ Balance Due: __________________________
   Due date for full payment: __________________________ Monthly Payment Amount: __________________________
   Currently in Deferred status: □ Yes □ No

6. Name of Lender: __________________________ Type of Loan: __________________________
   Date Incurred: __________________________ Balance Due: __________________________
   Due date for full payment: __________________________ Monthly Payment Amount: __________________________
   Currently in Deferred status: □ Yes □ No

Scholarships and Fellowships expected for next year

1. Award Year: __________________________ Amount: __________________________
   Eligibility Requirements: ______________________________________________________________________
   __________________________________________________________________________________________

2. Award Year: __________________________ Amount: __________________________
   Eligibility Requirements: ______________________________________________________________________
   __________________________________________________________________________________________

3. Award Year: __________________________ Amount: __________________________
   Eligibility Requirements: ______________________________________________________________________
   __________________________________________________________________________________________

4. Award Year: __________________________ Amount: __________________________
   Eligibility Requirements: ______________________________________________________________________
   __________________________________________________________________________________________

Required Supplemental Documentation

All documents should be single-sided and attached to the completed Application in the order listed below using one binder clip. No staples please.

1. One copy of your personal vitae or résumé.
2. One certified copy of each undergraduate and graduate transcript to date.
3. One copy of your graduate exam test scores.
4. A Statement of Purpose up to three pages long (double spaced) which considers the relationship between your graduate level study and your intended personal and/or professional goals. Your Statement of Purpose must include a 10-15 line abstract at the top (included in the three pages) that explains (in layman’s terms) your degree program, giving emphasis to its eventual intellectual impact on your field of study.
5. Letters of Recommendation from at least two professors who have taught or worked closely with you.

6. One copy of your Free Application for Federal Student Aid (FAFSA).

7. One copy of your Financial Aid Summary from your school.

8. One copy of your Federal Income Tax Return for the prior two years (including spouse’s returns, if applicable).

**Application Process**

The application process is handled entirely by your graduate school. For more information on applying, please contact the office at your graduate school where you obtained this application.

**Fellowship Conditions**

1. Fellowships are available to students who are enrolled in a graduate program and pursuing a graduate degree at a designated institution of higher learning at the time of application. Individuals applying to graduate programs are no longer qualified candidates. The list of designated institutions can be reviewed on-line at [http://foundationcenter.org/grantmaker/liebmann/](http://foundationcenter.org/grantmaker/liebmann/).

2. An applicant may be pursuing a program of study that includes any recognized field of study in the humanities, social sciences, or natural sciences (including law, medicine, engineering, architecture or other formal professional training). The selection committee has a strong preference for supporting scholarly endeavors.

3. An applicant must have an outstanding undergraduate record.

4. An applicant must demonstrate financial need.

5. An applicant must be a citizen of the United States of America.

6. The amount of each Fellowship will cover actual tuition costs plus an $18,000 annual stipend to be allocated towards room, board and ordinary living expenses, as well as any income taxes thereon.

7. The recipient of a Fellowship shall be known as a Dolores Zohrab Liebmann Fellow.

8. A Fellowship is awarded on an annual basis. Each Fellow must apply for renewal of his or her Fellowship by March 30 of the following year in accordance with the terms in effect at the time the fellowship is awarded. Fellowships are limited to a maximum of three years.

9. An awarded Fellowship may not be deferred.

10. A Fellow must remain enrolled in a graduate program and pursuing a graduate degree at a designated institution.

11. A Fellow must conduct studies in the United States of America.

12. A Fellowship may be canceled at any time if a Fellow engages in misconduct affecting the Fund, breaches any of these rules or provides false information to the Fund either directly or indirectly.

13. A Fellow agrees to have his or her name published and identified as a Dolores Zohrab Liebmann Fellow.

*The qualifications and selection of candidates to receive the benefits of the Fellowship, the selection or approval of the programs of study to be pursued and the places or the institutions where such studies are pursued, and the meaning, interpretation and application of the provisions of the Will of Dolores Zohrab Liebmann establishing the Fellowship, shall be determined in the sole judgment and discretion of the Trustee, based upon the advice and counsel of a Selection Committee.*

**Certification**

I have read the conditions of the Dolores Zohrab Liebmann Fellowship Program contained herein and agree to abide by them. I further certify to the best of my knowledge that the information contained in this application and accompanying documents is complete and correct. I understand that any false or incorrect information may disqualify me for this Fellowship.

I certify that I am not a JPMorgan Chase Bank, N.A. or affiliates employee or employee’s immediate family member. Immediate family member is defined as spouse, domestic partner, child (natural, adopted or step), parent or step-parent, sibling (natural, half, adopted or step) father- or mother-in-law, grandparent, niece, nephew, or spouse / domestic partner of a child, parent, sibling, grandparent, niece or nephew.

______________________________       /      /
Signature of Applicant   Date
For Use by the Submitting School Fellowship Coordinator Only

The application and supplemental documents attached hereto represents an official candidate from the graduate school I represent to the Dolores Zohrab Liebmann Fund for consideration of the candidate as a Dolores Zohrab Liebmann Fellow. The candidate meets the Fellowship Conditions set forth above.

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Student ID</th>
<th>College/Program</th>
<th>Degree Sought</th>
</tr>
</thead>
</table>

Is Applicant a US Citizen: _____________

<table>
<thead>
<tr>
<th>Required Documents – SINGLE SIDED</th>
<th>Included</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Application form – fully completed</td>
<td></td>
</tr>
<tr>
<td>2. Personal vitae or resume</td>
<td></td>
</tr>
<tr>
<td>3. Certified copy of each UG transcript</td>
<td></td>
</tr>
<tr>
<td>Certified copy of each GRAD transcript – to date</td>
<td></td>
</tr>
<tr>
<td>4. Copy of Graduate Exam Test Scores</td>
<td></td>
</tr>
<tr>
<td>5. Statement of Purpose (up to 3 pages, double spaced)</td>
<td></td>
</tr>
<tr>
<td>• Must include a 10-15 line abstract at the top as part of the 3 pages.</td>
<td></td>
</tr>
<tr>
<td>• Abstract must explain your degree program, giving emphasis to its eventual intellectual impact on your field of study.</td>
<td></td>
</tr>
<tr>
<td>• Statement must consider the relationship between graduate level study and intended personal and/or professional goals.</td>
<td></td>
</tr>
<tr>
<td>6. Letter of recommendation #1 – (at least TWO required)</td>
<td></td>
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<tr>
<td>Letter of recommendation #2 (at least TWO required)</td>
<td></td>
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<tr>
<td>Letter of recommendation #3 (not required)</td>
<td></td>
</tr>
<tr>
<td>7. Copy of your Free Application for Federal Student Aid (FAFSA)</td>
<td></td>
</tr>
<tr>
<td>8. Copy of your Financial Aid Summary from your school</td>
<td></td>
</tr>
<tr>
<td>9. Copy of your Federal Income Tax Return for the prior two years (including spouse if applicable)</td>
<td></td>
</tr>
</tbody>
</table>

The application and supporting documentation are complete and organized in the order listed above.

Submitted to JPMorgan by:

____________________________________________ _______________________________________
Signature of the Submitting School Official Name of the Submitting School Official

_______________________________________
Office Telephone Number

_______________________________________
Title of the Submitting School Official

_______________________________________
E-mail Address
INFORMATION FOR SUBMITTING SCHOOLS

DOLORES ZOHRAB LIEBMANN FUND – CONDITIONS FOR 2017-2018

CANDIDATE QUALIFICATIONS

1. Fellowships are available to students who are currently enrolled in and pursuing a **graduate degree** at a **designated** institution of higher learning located in the United States of America. **Undergraduate students are no longer qualified candidates.**

2. The program of study being pursued by the candidate may include any recognized field of study in the humanities, social sciences, or natural sciences (including law, medicine, engineering, architecture or other formal professional training). **The selection committee has a strong preference for supporting scholarly endeavors.**

3. The candidate must have **received a baccalaureate degree** at the time of application and have an outstanding undergraduate record.

4. The candidate must demonstrate a **need for financial assistance.**

5. The candidate must be a **citizen of the United States of America.**

6. The candidate may be of **any national descent** or background.

FELLOWSHIP DETAILS

1. The amount of each Fellowship will cover actual **tuition costs** plus an **$18,000 annual stipend** to be allocated towards room, board and ordinary living expenses, as well as any income taxes thereon.

2. The recipient of a Fellowship shall be known as a Dolores Zohrab Liebmann Fellow.

3. Fellowships are awarded **annually.** Each Fellow **MUST APPLY FOR A RENEWAL** of his or her fellowship by **March 30** of the following year in accordance with the terms in effect at the time the fellowship is awarded. Fellowships will be limited to a **maximum of three years.**

4. Awarded fellowships may not be deferred.

5. A Fellowship **may be canceled at any time** if a Fellow engages in misconduct affecting the Fund, breaches any of these rules or provides false information to the Fund either directly or indirectly.

APPLICATION PROCESS

1. **Designated Institutions facilitate the application process** for its students. Students must submit Applications and supporting documents **through the School.** Decision notifications will be sent to the school and we ask that you forward the information to your candidates.

2. **Students should not contact JPMorgan or members of the selection committee.**

3. Each designated Institution may submit **up to three** candidates for consideration. **Applications must be postmarked by January 23, 2017,** so please set your internal deadline date accordingly if you have a review committee in place to make determinations as to your final applicants.

4. Designated Institutions should send materials for its candidates to:

   **Mailing Address:**
   Tina Gonzalez
   J.P. Morgan Chase Bank, N.A. (TX1-2963)
   Attn: The Dolores Zohrab Liebmann Fund
   P. O. Box 227237
   Dallas, TX 75222-7237

   **Overnight Address:**
   Tina Gonzalez
   J.P. Morgan Chase Bank, N.A. (TX1-2963)
   Attn: The Dolores Zohrab Liebmann Fund
   2200 Ross Avenue, 5th Floor
   Dallas, TX 75201

5. Each candidate’s materials should be **single-sided** and secured with a binder clip.

6. Please do not send materials in notebooks, report covers or folders. **Please use no staples.**

7. Since you may have an internal committee reviewing the applicants, letters of recommendation, transcripts, etc. may be removed from envelopes but we would appreciate if you would keep the application and supplemental documents in the order listed on the application.

8. Incomplete applications will not be considered.

The qualifications and selection of candidates to receive the benefits of the Fellowship, the selection or approval of the programs of study to be pursued and the places or the institutions where such studies are pursued, and the meaning, interpretation and application of the provisions of the Will of Dolores Zohrab Liebmann establishing the Fellowship, shall be determined in the sole judgment and discretion of the Trustee, based upon the advice and counsel of a Selection Committee.