FEMALE

Dress Etiquette
IDENTIFIED

Blouse
• Collared blouse, shirt or dressy shell
• Blouses should be tucked in and pressed

Suit
• Skirt OR pants suit (jacket should match)
• Suit should be black, navy, gray, tan, brown, or classic pinstriped

Shoes
• ½ to 2 inch heels
• Closed toe
• Colors coordinate with suit
• Shined and cleaned
• Stockings matching your skin tone

Hair
• Neat and pulled away from the face
• Brushed and properly groomed

Makeup
• Fresh and natural looking (minimal)
• Natural lip and nail colors
• Trimmed and cleaned nails

Accessories
• Simple and plain, classic pieces (ex. pearl necklace)
• Clean and classic purse/bag
• Minimal to no perfume

Make a Positive First Impression

An employer will form an initial opinion based on your appearance and behavior before you even speak.

First impressions influence the way the interviewer perceives all subsequent information about you and can have a strong effect on the rest of the interview.

Dress professionally for a job interview, even if the work environment is casual.
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Dress Shirt
• Collared shirt, must be tucked in and pressed
• Avoid button down collars and utilize "collar stays" when required.

Suit
• Suit should be black, navy or dark gray or classic pinstriped

Shoes
• Black, brown or cordovan laced-up shoes
• Color coordinates with suit
• Shined and cleaned
• Socks should compliment suit color

Hair
• Brushed and properly groomed
• Hair combed back above ears

Facial Hair & Hands
• Clean shaven with reasonable sideburn length OR neatly groomed facial hair
• Trimmed and cleaned nails

Accessories
• Watch (Traditional Size)
• Wedding ring or class ring are acceptable
• Belt and shoe colors should match