Welcome to the Columbia Coaching Certification Program. This document outlines how to use the web-conferencing system, Adobe Connect in order to participate in the information sessions to learn and ask questions about the program.

To enter a Coaching Information Session:

1. Go to: http://webconf.tc.columbia.edu/infoSession
2. On the log in screen, type in your first and last name under the ‘Enter as a Guest’

3. Click the ‘Enter Room’ button to continue.
4. The Adobe Connect Meeting screen will appear.

5. To prepare for the session go to Adobe Connect Diagnostic Meeting: https://admin.adobe.acrobat.com/common/help/en/support/meeting_test.htm running this review will support your viewing of the program.