Equipment, Furniture, or Fixture Release Form Agreement

Teachers College, Columbia University, this day of ______________________________

Authorizes the: (fill in one line only)

Donation of_______________________________________________________________

OR

Purchase of________________________________________________________________

for the sum of $_______________

To________________________________ of

(hereafter known as the receiving agent), with the specific understanding that said above
mentioned item(s) will be removed by the receiving agent at their own expense and liability
within thirty (30) days of this agreement from the colleges premises at a mutually agreed upon
appointed date.

It is further understood that the donated or purchased item(s) shall be used properly and solely
for the purposes for which they were originally intended, under safe conditions, and under all
circumstances, the receiving agent will release Teachers College, Columbia University of any
and all liability of said item(s) hereafter and assume all physical, legal and financial liability.

It is so agreed.

______________________________________
Authorized TC sellers signature

(date)

______________________________________
Receiving agent signature

(date)