### Doctoral Programs in International and Comparative Education

<table>
<thead>
<tr>
<th>Year One</th>
<th>Year Two</th>
<th>Year Three to Four</th>
<th>Year Four to Five</th>
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<tbody>
<tr>
<td>Take core classes:</td>
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<tr>
<td>1. Advanced Seminar in CIE (ITSF 6580)</td>
<td>Take department exams:</td>
<td>If you are defending your dissertation proposal during the fall semester of your third year, you need to:</td>
<td>Complete your dissertation research (including data analysis) and begin writing your dissertation.</td>
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<td>2. Advanced Seminar IED (ITSF 6581)</td>
<td>• Certification Exam (usually during Fall)</td>
<td>• Register for ITSF 7500: Dissertation Seminar: Int/Transcult Studs, 0-3 credits, depending on need</td>
<td>You may register for ITSF 6200: Field Research Outside of the US for 0 credits (max 2 semesters) to keep student status while doing research.</td>
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<td>3. Choose 2 other ITSF courses (approved by advisor)</td>
<td>• Specialization Exam (usually during Spring)</td>
<td>• Identify a second reader for your proposal</td>
<td>You may think about taking a doctoral seminar course while you are writing.</td>
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<td>Fulfill other course requirements within concentration, transcultural/area studies, and electives.</td>
<td>Take a doctoral seminar with your advisor in order to begin thinking about your dissertation research and proposal. Discuss this with your advisor.</td>
<td>• Schedule a proposal hearing with your dissertation sponsor and second reader</td>
<td>Join a dissertation writing group if you do not have one yet!</td>
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<td>Form a study group for the certification exam to be taken the following year.</td>
<td>Some students choose to write and defend their proposals during the spring semester of their second year, in which case you would need to:</td>
<td>• Submit IRB application</td>
<td>Submit chapters to your advisor while writing to get feedback throughout.</td>
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<td>Meet regularly with your advisor to discuss your coursework and research plans.</td>
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<td>Join a dissertation writing group!</td>
<td>Identify dissertation committee members.</td>
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<td>Fill out the Advanced Stranding Review (ASR), transfer credit form that can be found at Admissions.</td>
<td></td>
<td>Finish taking coursework. For EdD students it is advisable to leave around 6-8 credits to use while you are conducting your research and writing your dissertation. PhD students must complete their coursework before they become a doctoral candidate.</td>
<td>Register for ITSF 8900: Dissertation Advisement: Int/Transcult Studs (PhD only): Register for TI 8900 the semester you defend your dissertation</td>
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<td>When you have completed approximately 60 credits of coursework you should also submit your Program Plan and Statement of Total Program to ODS.</td>
<td>Begin conducting your dissertation research.</td>
<td>File all the necessary paperwork with ODS:</td>
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<td>Helpul Tips:</td>
<td></td>
<td>Helpul Tips:</td>
<td>• Intent to Defend Form</td>
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<td>• Take advantage of the inter-university consortium.</td>
<td>Helpul Tips:</td>
<td>• Apply for dissertation research grants (Spencer, Fulbright, OCD)</td>
<td>• Final Oral Defense Application</td>
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<td>• Fully admitted doctoral students after the first year of study in Teachers College may register for courses at the Graduate School and University Center of the City University of New York, Fordham University, Princeton University, the New School for Social Research, New York University, Rutgers University, and Stony Brook University.</td>
<td>• If you need to maintain full-time status for loans or a visa, you can fill out a Certificate of Equivalency (COE) for the semesters when you are registered for fewer than 12 credits, but are preparing for your certification exams, or researching your dissertation proposal.</td>
<td>• Begin thinking about your dissertation committee members.</td>
<td>Helpul Tips:</td>
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<td>• Doctoral candidacy is filed by the program after you have completed your exams, language requirements (PhD only), proposal, program plan and statement of total purpose. If you do not give copies of all forms listed above to the program assistant you will not become a doctoral candidate.</td>
<td>• Apply for dissertation writing fellowships the year before you plan to graduate.</td>
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<td>Helpul Tips:</td>
<td>• Prepare in advance for obligation for continuous registration in 8900.</td>
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### Suggested Timeline for Completion of Coursework and Dissertation

- **Take core classes:**
  - Advanced Seminar in CIE (ITSF 6580)
  - Advanced Seminar IED (ITSF 6581)
  - Choose 2 other ITSF courses (approved by advisor)

- **Fulfill other course requirements within concentration, transcultural/area studies, and electives.**

- **Form a study group for the certification exam to be taken the following year.**

- **Meet regularly with your advisor to discuss your coursework and research plans.**

- **Fill out the Advanced Stranding Review (ASR), transfer credit form that can be found at Admissions.**

- **Take department exams:**
  - Certification Exam (usually during Fall)
  - Specialization Exam (usually during Spring)

- **Take a doctoral seminar with your advisor in order to begin thinking about your dissertation research and proposal. Discuss this with your advisor.**

- **Some students choose to write and defend their proposals during the spring semester of their second year, in which case you would need to:**
  - Register for ITSF 7500: Dissertation Seminar: Int/Transcult Studs, 0-3 credits, depending on need
  - Identify a second reader for your proposal
  - Schedule a proposal hearing with your dissertation sponsor and second reader
  - Submit IRB application

- **When you have completed approximately 60 credits of coursework you should also submit your Program Plan and Statement of Total Program to ODS.**

- **Helpful Tips:**
  - Take advantage of the inter-university consortium.
  - Fully admitted doctoral students after the first year of study in Teachers College may register for courses at the Graduate School and University Center of the City University of New York, Fordham University, Princeton University, the New School for Social Research, New York University, Rutgers University, and Stony Brook University.

- **If you are defending your dissertation proposal during the fall semester of your third year, you need to:**
  - Register for ITSF 7500: Dissertation Seminar: Int/Transcult Studs, 0-3 credits, depending on need
  - Identify a second reader for your proposal
  - Schedule a proposal hearing with your dissertation sponsor and second reader
  - Submit IRB application

- **Join a dissertation writing group!**

- **Finish taking coursework. For EdD students it is advisable to leave around 6-8 credits to use while you are conducting your research and writing your dissertation. PhD students must complete their coursework before they become a doctoral candidate.**

- **Begin conducting your dissertation research.**

- **Complete your dissertation research (including data analysis) and begin writing your dissertation.**

- **You may register for ITSF 6200: Field Research Outside of the US for 0 credits (max 2 semesters) to keep student status while doing research.**

- **You may think about taking a doctoral seminar course while you are writing.**

- **Join a dissertation writing group if you do not have one yet!**

- **Submit chapters to your advisor while writing to get feedback throughout.**

- **Identify dissertation committee members.**

- **Register for ITSF 8900: Dissertation Advisement: Int/Transcult Studs (PhD only): Register for TI 8900 the semester you defend your dissertation.**

- **File all the necessary paperwork with ODS:**
  - Intent to Defend Form
  - Final Oral Defense Application

- **Helpful Tips:**
  - Apply for dissertation writing fellowships the year before you plan to graduate.
  - Prepare in advance for obligation for continuous registration in 8900.