Dear Applicant,

Welcome! Thank you for your interest in the Art & Art Education Program at Teachers College.

The Teachers College Application Form for Admission can be found online at www.tc.columbia.edu/apply. In addition to the general application requirements, the Art & Art Education Program requires supplemental materials in order to complete your application for admission.

Please note that the GRE is not required for your application for admission. However, the portfolio components (in digital form) and academic writing samples portion of the application are required and will give us a broader picture of your qualifications and interests.

Writing samples, scholarly articles, research, creative writing or other documents should be submitted electronically as part of your online Application Form for Admission. Media materials (images, videos, audio recordings) must be mailed or hand delivered directly to the Art & Art Education program office. It is essential that you submit the correct materials to the correct office. Failure to do so could result in serious delays in the processing of your application.

Enclosed, you will find information helpful to you as you prepare your application to the Art & Art Education Program. Please read it carefully. If, after reviewing the contents of this packet, you have any questions, please feel free to contact the Art and Art Education Program Office at (212) 678-3360.

We look forward to hearing from you and reviewing your application.

Sincerely,

Judith M. Burton, Ed.D.
Director, Program in Art and Art Education
Application Deadlines

The Art & Art Education Program considers applications on a rolling basis. This means that you may submit your application anytime, although you are strongly encouraged to complete your application two months prior to the start of your desired entry term. Applications received after priority deadlines (below) are considered on a space available basis. Applicants must meet the priority deadline to be considered for scholarships.

Priority Deadlines

For applicants wishing to start in the Summer or Fall Semesters:

- Doctoral Program: January 2
- Master’s Program: January 15

For applicants wishing to start in the Spring Semester:

- All Programs: November 1

Eligible prospective students may apply for financial aid such as federal loans and work-study at any time. For more information on applying for financial aid, please visit the Office of Financial Aid website: [www.tc.columbia.edu/financialaid](http://www.tc.columbia.edu/financialaid).
Art & Art Education Program Supplemental Requirements

1. **ART & ART EDUCATION SUPPLEMENTAL APPLICATION FORM**

   *Mailed directly to Art & Art Education Program Office - See page 7 for address.*

   The Art & Art Education Supplemental Application Form is located on page 5 of this packet.

2. **ART EDUCATION PROFESSIONAL PROFILE**

   *Submitted electronically through online Application Form for Admission*

   The Art Education Professional Profile must be provided in addition to the Personal Statement required for the Teachers College application. To complete it, please answer the questions below on a separate piece of paper. The Professional Profile should be 3-6 pages long.

   • Discuss your reasons for wishing to pursue graduate study at this time.
   • What do you feel to be the role(s) of art education in today’s world?
   • At this stage of your personal and professional development, what do you see as your ultimate intellectual and artistic goals and objectives in the field of art education?

3. **LIST OF ART EDUCATION EXPERIENCES**

   *Submitted electronically through online Application Form for Admission*

   On a separate piece of paper, list all art and art education experiences. These may include courses (with instructors’ names), exhibitions, teaching experiences, and professional publications and presentations. (Art and art education experiences may be listed in resume form).

4. **PORTFOLIO**

   *Mailed directly to Art & Art Education Program Office*

   • 15-20 images (digital images only) of your own artwork (do not send originals); and/or
   • 15-20 images (digital images only) of student artwork, if you have teaching experience (do not send originals); and/or
   • Examples of publications, grant applications, videos or other professional materials related to your art education experience and creative pursuits (again, digital versions only please)

   * Resolution requirements for images: Please send images in a 72dpi, 4 x 6 inch format.

   *(Continued on next page)*
5. **WRITING SAMPLE**

   *Submitted electronically through online Application Form for Admission*

   To help us assess your writing abilities, please include 1 - 2 samples of writing you have done in the past. These may be academic papers, theses, or publications. Multiple writing samples should be pasted together and submitted electronically as a single Word document.

6. **INTERVIEW**

   *Scheduled by the applicant*

   Ed.D. and Ed.D.C.T. applicants must schedule an interview with an Art & Art Education Program faculty. Please call the Art and Art Education Program Office at (212) 678-3360 or email arted@tc.edu for an appointment.

   Interviews are *not required* for M.A. and Ed.M. applicants.
Art & Art Education Supplemental Application Form

**Required**

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Desired Degree Program *(please check one)*:

- [ ] M.A. (Master of Arts)
- [ ] M.A. (Master of Arts) with Initial Teaching Certification (Fall entry only)
- [ ] M.A. (Master of Arts)
- [ ] Ed.M. (Master of Education)
- [ ] Ed.D. (Doctor of Education)
- [ ] Ed.D.C.T. (Doctor of Education in the College Teaching of Art)

Desired Entry Term *(please check one)*:  
- Spring  
- Summer  
- Fall

*For descriptions of the programs above, please refer to the Art & Art Education Master’s Handbook and Doctoral Handbook.*
Application Checklist

For complete application instructions, please consult the Guide to Admission (www.tc.columbia/apply).

1. Please submit the following application requirements electronically via the Online Application for Admissions (www.tc.columbia.edu/apply):

   - Teachers College Application Form for Admission
   - Transcripts: Official or unofficial from all post-secondary institutions attended
   - Personal Statement
   - Resume, including List of Education Experiences
   - Writing Sample
   - Art & Art Education Professional Profile
   - 2 Letters of Recommendation
   - Application Fee ($65 for first application, $35 for all subsequent applications.)

2. Please mail your Supplement Application Form and Portfolio (digital form only) to:

   Art & Art Education Program Office
   Art & Art Education
   Teachers College Columbia University
   525 West 120th Street, Box 78
   New York, NY 10027

3. The following is required for all applicants who are non-native English speakers and did not receive their bachelor’s degree from an English-speaking institution:

   - Official score report TOEFL or equivalent (sent directly to the Office of Admissions from the testing administrator)

   The Columbia University American Language Program English Certification Test is no longer an option. The only options are the TOEFL (100 minimum overall score or 600 on the paper-based text) and the IELTS exam (7.0 minimum overall score).

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U.S./Canada Transcripts
This year, we will be accepting unofficial transcripts for the purposes of application review. If an applicant is admitted and chooses to enroll, he/she will have to follow-up with official transcripts for all colleges and universities prior to enrollment.

International Transcripts
We are now accepting other evaluation agencies instead of just WES. For that reason, we ask that you change the text to "An official course-by-course evaluation of all post-secondary credits taken outside of the U.S. or Canada sent directly to the Office of Admission. Please contact the Office of Admission for details regarding acceptable evaluation agencies."
Application Checklist
(continued)

4. The following is required for Ed.D and Ed.D.C.T applications only:

☐ Interview with faculty (scheduled by applicant)

Mailing Addresses:

**Office of Admissions**
Office of Admissions
Teachers College Columbia University
3rd Floor, Thorndike Hall
525 West 120th Street, Box 302
New York, NY 10027
(212) 678-3710

**Art & Art Education Program Office**
Art & Art Education
Teachers College Columbia University
444 Macy Hall
525 West 120th Street, Box 78
New York, NY 10027
(212) 678-3360

Please include a completed Document Cover Sheet with all mailed materials (www.tc.columbia.edu/apply).