## Activity Tracking Form

**AmeriCorps Professional Corps Program**  
At Teachers College, Columbia University

### Service Months (check one)

- [ ] Aug. 9 – Oct. 31, 2006
- [ ] Nov. 1 – Jan. 31, 2007
- [ ] Feb. 1 – Apr. 30, 2007
- [ ] May 1 – July 31, 2007

### Guidelines for ATF:

**Training Hours** include all TC coursework and training. Training Program Hours are calculated using the certificate of equivalency formula used by T.C.’s registrars office (1 credit = 3 hours/wk). Summer training hours are calculated according to time spent in classes or training plus time spent studying. No more than 340 hours/yr can be counted for training. If you reach the limit before the year is over, please do not count those hours on your future ATF.

**Fundraising Hours** should include all preparation and actual time spent on each fundraising activity. No more than 340 hours/yr can be counted for fundraising. If you reach the limit before the year is over, please do not count those hours on your future ATF.

**Service Hours** should include all activities at school or away from school including preparation, teaching, assessments, meetings, supervision, professional training, coaching, etc.

### ATF Deadlines:

- The 1st ATF due November 3, 2006
- The 2nd ATF due February 2, 2007
- The 3rd ATF due May 4, 2007
- The 4th ATF due August 3, 2007

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I certify that to the best of our knowledge, the above information is correct.

**Signatures:**

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Peace Corps Fellows & Summer Principals Academy  
**AmeriCorps Education Award Program at Teachers College**  
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