

TEACHERS COLLEGE
COLUMBIA UNIVERSITY

Photo ID Card Request Form

Please Print:

Date: _____

Last Name

First Name

Middle Name

Name of Company (Contractors or Consultants only)

Address

Phone

Date of Birth

Gender M/F

Sponsoring TC Unit/Department- Signature

ID OFFICE USE ONLY

Person in BANNER (GPZSIAC)? ☐ yes ☐ no

☐ **Entered into DIA- date entered** _____ **UNI** _____

☐ **Entered into BANNER (SEZDETL)** date entered _____

Access Levels Issued: _____

Type of Affiliation (check only one):

_____ **Contractor** – Consultant, contractor or temp working (but not on official payroll) at CU, BC, TC, or UTS.
i.e. Aramark Staff, Sage Dining staff, Barnes Noble, staff of short contractors, etc.

_____ **TC Library Alumni Member** – TC Library member who is a TC Alumni.

_____ **University Affiliate** – University member of the campus community who is neither a student nor an employee.
i.e. family member of faculty/family housing, visiting scholars, CU Students in TC Housing,
TC Pool Members, misc VIPS etc.

_____ **Visitor** – Any short-term campus visitor who is neither an employee nor a student, and is not actually performing a contractual service. i.e. conference housing participants, workshop participants, etc.

_____ **Service Technician** – Vendor who performs regular service at CU, BC, TC or UTS. i.e. Otis elevator technician,
Poland Springs delivery, MacGray Laundry, Access Control Technologies, CARE Security, etc.

_____ **Other** – *please specify* _____.