

Criteria for Scheduling Summer Dissertation Oral Defense

Dissertation Oral Defenses are normally held in the Autumn Term and Spring Term. Only for reasons of very exceptional urgency, according to criteria established by the Ed.D. Committee (which administers the degree of Doctor of Education and the degree of Doctor of Education in College Teaching of an Academic Subject) and the Ph.D. Committee (which administers the degree of Doctor of Philosophy), and upon recommendation by the candidate's dissertation sponsor and department chair, a Dissertation Oral Defense may be scheduled during the Summer Term. Exceptional urgency is defined by the following:

1. The candidate is from another country and must return before the start of the Autumn Term;
2. The candidate is going on a professional assignment in another country before the start of the Autumn Term;
3. The candidate is going on extended military duty before the start of the Autumn Term; or,
4. The dissertation sponsor and/or committee members are going to be on leave or on an off-campus assignment during the preceding Spring or following Autumn Term.

The Ed.D. Committee and the Ph.D. Committee authorize the Office of Doctoral Studies to review all petitions pertaining to the above conditions or others, which would precipitate exceptional urgency.

Instructions for Ed.D./Ed.D. CTAS Candidates

To obtain authorization for a Summer Dissertation Oral Defense, please follow the procedures below:

NOTE: The deadline for submission of the Ed.D./Ed.D. CTAS Intention to Defend the Dissertation for a 2022 Summer Defense is Tuesday, April 19th, 2022. APPLICATIONS RECEIVED AFTER THIS DEADLINE WILL BE CONSIDERED ON A CASE BY CASE BASIS.

1. The candidate submits the "Ed.D./Ed.D. CTAS Intention to Defend the Dissertation" form with a written statement indicating the reason for requesting a Summer Dissertation Oral Defense. The "Ed.D./Ed.D. CTAS Intention to Defend the Dissertation" form is available on the Doctoral Studies website. These documents are reviewed by the Provost's Office for the selection of the fourth examiner. Once approved, the Office of the Registrar will send the candidate a letter informing them of the fourth examiner and the "Ed.D./Ed.D. CTAS Dissertation Oral Defense Request to Schedule" form.
2. In addition to completing the "Ed.D./Ed.D. CTAS Dissertation Oral Defense Request to Schedule" form, the candidate will provide a letter from the Sponsor supporting the rationale for the Summer defense.
3. Lastly, the candidate will provide an e-mail from each member of the Dissertation Oral Defense Committee stating their willingness to participate in the Summer Dissertation Oral Defense.

4. Ed.D./Ed.D. CTAS candidates must register for **Program Code_8900 Dissertation Advisement** for zero (0) points **OR** at least three (3) credits of Teachers College coursework to fulfill the continuous registration fee during the Summer Term they wish to defend.

Instructions for Ph.D. Candidates

To obtain authorization for a Summer Dissertation Oral Defense, please follow the procedures below:

NOTE: The deadline for submission of the Ph.D. Intention to Defend the Dissertation for a 2022 Summer Defense is Tuesday, April 19th, 2022. APPLICATIONS RECEIVED AFTER THIS DEADLINE WILL BE CONSIDERED ON A CASE BY CASE BASIS.

1. The candidate submits “Notification of Intention to Defend the Dissertation at Final Oral Defense Examination for the Ph.D. Degree” by the deadline noted above.
2. In addition to completing the “Notification of Intention to Defend the Dissertation at Final Oral Defense Examination for the Ph.D. Degree” form, the candidate will provide a letter from the Sponsor supporting the rationale for the Summer defense.
3. Lastly, the candidate will provide an e-mail from each member of the Dissertation Oral Defense Committee stating their willingness to participate in the Summer Dissertation Oral Defense.
4. Ph.D. candidates must register for **TI8900 Dissertation Defense** during the Summer Term they wish to defend.

Check the Teachers College Website for the Summer Term dates.

<https://www.tc.columbia.edu/academics/academic-calendar/>