



**Grace Dodge Hall Fire Safety
Information
510 West 121 Street NY NY 10027
Modified: 8/21/2024**

- Built in 1908 (West) & 1923 (East) - 6 story + Basement & Sub basement Non-Combustible/Fireproof construction
- Most important - if you see OR suspect fire IMMEDIATELY activate the building's fire alarms AND call 911 once you have safely evacuated
- Grace Dodge has an interior automatic and manual fire alarm system
 - Automatic - smoke detectors throughout the building
 - Manual - Manual pull stations located at or near the doors to the stairs on most floors and at horizontal exits into adjoining buildings. Activating a manual pull station will sound the alarms in the building, notify Public Safety and summon the FDNY.
 - The Grace Dodge has single action manual pull stations. Pull down the lever, break the glass rod to activate the fire alarms. Activating a manual pull station will sound the alarms in the building, notify Public Safety and summon the FDNY.
 - Smoke detector or pull station activation will sound the alarms throughout the building. Upon hearing any fire alarm exit the building immediately. **DELAY** is the biggest threat when confronted with a fire.
- Grace Dodge has multiple means of egress
 - Vertical evacuation via stairs
 - Stair A/Center Stairs - Serves floors roof level through ground/basement - Exit on the 1st floor out into the courtyard, then you may exit through Whittier out onto Amsterdam Ave.
 - Stair B/East Stairs - Serves floors roof level through 1. Exit on the 1st floor out into courtyard, then you may exit through Whittier out onto Amsterdam Ave.
 - Stair C/West Stairs - Serves floors 5 through sub-basement. Exit on the 1st floor and proceed into Zankel towards the main entrance. You may then exit onto West 120th Street.
 - You may also exit onto the ground floor/dining level and use the exit door to the left of the IT office to exit up to W 121 Street.
 - Once you have exited West 120th Street or Amsterdam Ave. please move away from the front entrance so you do not impede building access by firefighters.
 - Horizontal evacuation - Other than using the East, West or Center stairs to exit you may also, or may be directed to, exit your floor into adjacent buildings where possible.
 - Grace Dodge Roof, 6, 5 & Sub-basement
 - None - Must use stairs and exit on 1st floor
 - Grace Dodge 4

- West side - Zankel
- Grace Dodge 3
 - West side - Zankel & Macy
- Grace Dodge 2
 - West side - Zankel & Macy
- Grace Dodge 1
 - West side - Zankel & Macy
- Grace Dodge Ground/Basement
 - West side - Macy
- When using horizontal evacuation routes you must continue until you exit through a set of double doors.
- Never use an elevator to evacuate any building during a fire or fire alarm activation
- Persons with mobility issues - Anyone who can not use the stairs to evacuate due to physical limitations/mobility issues can be aided by coworkers or Public Safety officers utilizing horizontal evacuation routes into adjacent buildings or they may seek refuge in either the East, West or Center or stairs until they can be assisted by OPS officers or FDNY.
- Self closing doors - no building fire safety feature better controls the spread of fire or smoke like a closed door. Unless specifically designed to remain open all doors to stairways and adjoining buildings should be closed at all times. If you see a door chocked open or failing to close properly please report to Facilities, ORS or EHS as soon as possible
- Acronyms to remember
 - R.A.C.E.
 - R - Rescue of self and others
 - A - Activate fire alarms
 - C - Confine fire/smoke by closing all doors when evacuating
 - E - Extinguish small fires if safe to do so OR Evacuate immediately.
 - P.A.S.S.
 - P - Pull pin of fire extinguisher
 - A - Aim nozzle at the base of fire
 - S - Squeeze handle to stream contents
 - S - Sweep at the base of fire side to side

