

TEACHERS COLLEGE IRB

INSTITUTIONAL REVIEW BOARD

Use this infographic to learn more about conducting research. Click on the images for more detailed information and resources!



CONDUCTING RESEARCH IN K-12 EDUCATION SETTINGS

Research with human subjects or their data is regulated by the federal government and reviewed by Teachers College (TC) Institutional Review Board (IRB). Email IRB@tc.edu with questions.

WORKING WITH NYC'S DEPARTMENT OF EDUCATION

The New York City (NYC) Department of Education (DOE) is the largest school system in the nation with a diverse student population. Teachers College (TC) researchers interested in working within an NYC DOE site must first be approved by TC IRB, and then approved by the NYC DOE IRB prior to participant recruitment.



ASSENT PROCESS WITH MINORS

Assent means a minor's (e.g., child, youth, adolescent under the age of 18) affirmative agreement to participate in research (45 CFR 46.402(b)). To assent, the minor must actively demonstrate a continued willingness to participate in the research, and not just comply with participation directions.

OBTAINING PARENT PERMISSION

Research with minors requires both participant assent and parent permission. Parents (guardians or caregivers) must be informed about study activities through the parent/guardian permission form. Parent permission is required, even if the minor assents to participate.



CONDUCTING RESEARCH WITH NYC DOE DURING AN EMERGENCY

Emergencies like the COVID-19 pandemic posed new challenges for researchers hoping to work with NYC Department of Education schools. Although TC IRB offers guidance for navigating DOE IRB's review process, DOE IRB makes the final determination on studies at their physical or virtual sites.

GENERAL TIMELINE FOR DOCTORAL RESEARCH

- [Complete the IRB Social & Behavioral Researchers Basic Course with CITI](#)
- [Secure a Faculty Sponsor](#)
- [Develop research questions, methodology, data security plans and timelines](#)
- [Engage in Proposal Hearing](#)
- [Submit an IRB Protocol Post-Proposal Hearing](#)
- [IRB approval, conduct research, post approval monitoring](#)

