

Institutional Advancement 525 West 120th Street, Box 306 New York, NY 10027 Phone: 212-678-3231 Fax: 212-678-3723

## **Securities Transmittal Form**

Donor Name:	
	(please print)
Address:	
City/State/Zip Code:	
Telephone:	
Date of Gift:	
Security Donated:	
No. Shares Donated:	
Allocation of Gift/Designation: :	
Account Transfer Information:	Charles Schwab & Co. Inc. 1598 Summit Park Drive, Suite 200 Schwab Back Office Operations (602) 355-9003 / Option #6.
	Orlando, FL 32810
Account Name:	Teachers College, Columbia University Account # 3919-7105 DTC# 0164

Please email **institutionaladvancement@tc.columbia.edu** to alert TC of your intention to transfer shares of stock. Advance notice of incoming securities will ensure that all items are promptly accepted by the bank and properly credited to the donor. Securities transferred electronically are credited on the date the security is received into the Teachers College brokerage account. Thank you.