***Unofficial: For Advisement Purposes Only***



**MASTER OF ARTS (M.A.) (32 points)[[1]](#footnote-1)**

This is a *worksheet* for guiding program planning and advisement. For additional institutional, departmental, and program requirements, see the *Teachers College Catalogue.*  Students are required to plan their programs in consultation with and with the final approval of their advisor.

For further information, please refer to the “Program of Study Guide” for year of first enrollment in program.

**CORE REQUIREMENTS:**

The M.A. degree track requires all students to meet the following core requirements.

All M.A. students, in all tracks, qualify to apply for an internship. However, an internship is not required in any of the sequences.

**A. Core Courses** (15 points):

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year**  **(e.g. Fall 2025)** |
| **ORL 5521** | **Intro. to research methods in education *OR* equivalent with advisor approval** | **3** |  |
| **ORLH 4010** | **Purposes and policies of higher education** | **3** |  |
| **ORLH 4011** | **Curriculum and instruction** | **3** |  |
| **ORLH 4040** | **The American college student** | **3** |  |
| **ORLH 5525** | **College student development theories** | **3** |  |
|  | **Five-Course Total** | **15 pts** |  |

**B. Culminating Essay**: All students are required to write a culminating essay reflecting on what they have learned in the course of their experiences in the Higher Education and Postsecondary Education Program. For those graduating in May or October, the essay will be due in March (TBA). Further details will be provided by the Program and your advisor.

**C. Sequence Selection**: In addition to the five core courses (15 points) listed above, each sequence requires a minimum of 17 additional points of coursework. **Students select one of the three sequences described on the following pages to complete the M.A. degree track.** These three sequences are:

I. Academic and Developmental Analysis;

II. Organizational and Institutional Analysis;

III. Social/Cultural and Civic Analysis.

**I. ACADEMIC AND DEVELOPMENTAL ANALYSIS SEQUENCE**

**A. Required Course** (3 points):

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **ORLH 4042** | **Student personnel administration:**  **Programs and services *OR* other with advisor approval** | **3** |  |
|  | **One-Course Total** | **3 pts** |  |

**B. Electives** (9 points): Choose ***three*** of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **ORLD 4051** | **How adults learn** | **3** |  |
| **ORLH 4012** | **The community college** | **3** |  |
| **ORLH 4041** | **Student personnel administration: Organization, functions, & issues *OR* other with advisor approval.** | **3** |  |
| **ORLH 5011** | **College teaching and learning** | **3** |  |
| **ORLH 5044** | **Theories of diversity** | **3** |  |
| **ORLH 5522** | **Contemporary student issues and policies** | **3** |  |
| **ORLH 5524** | **Analysis of student cultures** | **3** |  |
| **ORLH 5527** | **The college professoriate** | **3** |  |
| **ORLH 5545** | **The civic mission of higher education** | **3** |  |
| **ORLH 5546** | **Philanthropy and education** | **3** |  |
| **Other ORLH** | **Other (TBA) related to Higher Education area of interest, with advisor approval** | **3** |  |
|  | **Three-Course Total** | **9 pts** |  |

**C. Other** (5 points)

1. Internship (Optional): All M.A. students, in all tracks, qualify to apply for an internship. However, an internship is not required in any of the sequences. Students doing an internship must take ORLH 5241, Observation and Supervised Fieldwork, in both fall and spring for a total of 1 point. If you are not doing an internship, you can use this one point for either an in-Program or out-of-Program course.

2. Out-of-Program Requirements: A minimum of two out-of-Program courses (ones without ORLH code) totaling 4 points (e.g. one 3-point course and one 1-point course). Before choosing these electives, you must get your advisor’s approval.

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **(Out of Program):** |  | **3** |  |
| **(Out of Program):** |  | **1** |  |
| **(ORLH 5241 or in- or out- of-Program course):** |  | **1** |  |
|  | **Three-Course Total** | **5 pts** |  |

**D. Point Summary**: 15 (core) + 12 (sequence) + 5 (other) = 32 Points

**II. ORGANIZATIONAL AND INSTITUTIONAL ANALYSIS SEQUENCE**

**A. Required Courses** (6 points):

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **ORLH 4020** | **College and university organization and administration** | **3** |  |
| **ORLH 4031** | **Financial administration of higher education institutions** | **3** |  |
|  | **Two-Course Total** | **6 pts** |  |

**B. Electives** (6 points): Choose ***two*** courses from the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **ORLD 4051** | **How adults learn** | **3** |  |
| **ORLH 4012** | **The community college** | **3** |  |
| **ORLH 5011** | **College teaching and learning** | **3** |  |
| **ORLH 5527** | **The college professoriate** | **3** |  |
| **ORLH 5545** | **The civic mission of higher education** | **3** |  |
| **ORLH 5546** | **Philanthropy and education** | **3** |  |
| **ORLH 6556** | **Educational leadership: Research, art and practice *OR* Equivalent with advisor approval** | **3** |  |
| **Other ORLH** | **Other (TBA) related to Higher Education area of interest, with advisor approval** | **3** |  |
|  | **Two-Course Total** | **6 pts** |  |

**C. Other** (5 points)

1. Internship (Optional): All M.A. students, in all tracks, qualify to apply for an internship. However, an internship is not required in any of the sequences. Students doing an internship must take ORLH 5241, Observation and Supervised Fieldwork, in both fall and spring for a total of 1 point. If you are not doing an internship, you can use this one point for either an in-Program or out-of-Program course.

2. Out-of-Program Requirements: A minimum of two out-of-Program courses (ones without ORLH code) totaling 4 points (e.g. one 3-point course and one 1-point course). Before choosing these electives, you must get your advisor’s approval.

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **(Out of Program):** |  | **3** |  |
| **(Out of Program):** |  | **1** |  |
| **(ORLH 5241 or**  **in- or out- of-**  **Program course):** |  | **1** |  |
|  | **Three-Course Total** | **5 pts** |  |

**D. Point Summary**: 15 (core) + 12 (sequence) + 5 (other) = 32 Points

**III. SOCIAL/CULTURAL AND CIVIC ANALYSIS SEQUENCE**

**A. Required Course** (3 points):

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **ORLH 5044** | **Theories of diversity in higher education** | **3** |  |
|  | **One-Course Total** | **3 pts** |  |

**B. Electives** (9 points): Choose ***three*** courses from the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **ORLD 4051** | **How adults learn** | **3** |  |
| **ORLH 5011** | **College teaching and learning** | **3** |  |
| **ORLH 5522** | **Contemporary student issues and policies** | **3** |  |
| **ORLH 5524** | **Analysis of student cultures** | **3** |  |
| **ORLH 5527** | **The college professoriate** | **3** |  |
| **ORLH 5545** | **The civic mission of higher education** | **3** |  |
| **ORLH 5546** | **Philanthropy and education** | **3** |  |
| **ORLH 6556** | **Educational leadership: Research, art and practice *OR* Equivalent with advisor approval** | **3** |  |
| **Other ORLH** | **Other (TBA) related to Higher Education area of interest, with advisor approval** | **3** |  |
|  | **Three-Course Total** | **9 pts** |  |

**C. Other** (5 points)

1. Internship (Optional): All M.A. students, in all tracks, qualify to apply for an internship. However, an internship is not required in any of the sequences. Students doing an internship must take ORLH 5241, Observation and Supervised Fieldwork, in both fall and spring for a total of 1 point. If you are not doing an internship, you can use this one point for either an in-Program or out-of-Program course.

2. Out-of-Program Requirements: A minimum of two out-of-Program courses (ones without ORLH code) totaling 4 points (e.g. one 3-point course and one 1-point course). Before choosing these electives, you must get your advisor’s approval.

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Number** | **Course Name** | **Points** | **Semester/Year** |
| **(Out of Program)** |  | **3** |  |
| **(Out of Program)** |  | **1** |  |
| **(ORLH 5241 or in- or out- of-Prog. course):** |  | **1** |  |
|  | **Three-Course Total** | **5 pts** |  |

**D. Point Summary**: 15 (core) + 12 (sequence) + 5 (other) = 32 Points

**Note**: Questions regarding the internship should be referred to the Internship Coordinator.

1. All the courses herein listed are rarely, if ever, available in a single academic year. For example, some are offered only every other year, or every two to three years. Please check with your advisor with regard to course offerings anticipated during enrollment in the program. On occasion, and due to programmatic contingencies, a course substitution may be necessary. Under all circumstances, this requires advisor approval *in writing.*

   2 The courses listed are to be taken in residence at Teachers College. Credits for coursework taken at another institution may not be transferred to Teachers College toward this M.A. degree [↑](#footnote-ref-1)