Teachers College Campus Security Act (Clery Act) Crime or Incident Report Form

Please forward this completed form to: Michael Porter
Associate Director, Office of Public Safety
Teachers College at Columbia University
Map2227@tc.columbia.edu
Internal Mail Box 225
525 West 120th Street, New York, NY 10027-6696
212.678.7469

By signing this form, I confirm that:

• I understand that I am a TC Campus Security Authority (CSA) within the meaning of the Clery Act and that I am obligated to notify the Office of Public Safety (OPS) about any crimes reported to me as having taken place on the TC Campus, on public property adjacent to the campus, or at locations at which other College activities are taking place, including international destinations.

Exception: I may exclude reports I received from Public Safety Officers, reports I received from TC officials who advised me that they had already contacted Public Safety, and reports that I conveyed to Title IX Coordinator Janice Robinson.

• I have reviewed the list of crimes reportable under the Clery Act.

• I will promptly notify the Office of Public Safety whenever such a crime is reported to me.

• Please check one of the boxes below, for the present reporting period (calendar year):
  □ No such crimes have been reported to me.
  □ I have already notified Public Safety or the Title IX Coordinator about any crimes reported to me.
  □ I am providing information about a crime report with this form (page 2). I am, with this form, providing information about all crime reports not previously conveyed to the Office of Public Safety or Title IX Coordinator Janice Robinson.

________________________________________________________________________
Signature
________________________________________________________________________
Print name
________________________________________________________________________
Date

Complete page 2 only if a crime was reported to you. If more than one crime was reported to you please complete a separate page 2 for each crime report.
Date (known or approximate) that the crime occurred: _________________________________

Location where crime occurred (complete one):

On campus location (building or address) if known:
________________________________________________________
________________________________________________________

Public Property adjacent to campus (address or building if known):
________________________________________________________
________________________________________________________

At a TC sponsored event at an off campus location, not on public property adjacent to campus, including international destinations, at which College activities are taking place:
________________________________________________________
________________________________________________________

The person who reported the crime to you: __________________________________________

Contact information for the person reporting the crime to you (phone, email, etc.) :
________________________________________________________

Did this individual indicate whether he/she was willing to speak with someone from the Office of Public and/or the Title IX Coordinator? ______________________________________________________________

Note – if the person who reported the crime to you requested confidentiality you may make this report without identifying that person.

Summary of the facts of the crime or incident as reported to you (please use additional pages if necessary):
________________________________________________________
________________________________________________________
________________________________________________________

Was this crime described to you as a “hate crime” – any crime manifesting evidence that the victim was selected because of the victim’s actual or perceived race, gender, religion, sexual orientation, gender identity, ethnicity, national origin, or disability? If so, please explain below:
________________________________________________________

For information about Clery Act crimes, please see www.tc.edu/policylibrary/Clery_Crimes

Questions may be directed to Michael Porter, Associate Director of Public Safety (map2227@tc.columbia.edu or ext. 7469), John DeAngelis, AVP (DeAngelis@tc.edu or ext.4180), or Lori Fox, General Counsel (LFox@tc.edu or ext.3438).