

**TEACHERS COLLEGE**  
COLUMBIA UNIVERSITY

**Reporting Form: Discrimination, Harassment & Gender-Based  
Misconduct**

I. If you believe that you were subjected to discrimination, harassment and/or gender-based misconduct, you are encouraged to complete this form and submit it to:

Your immediate supervisor

Faculty Concerns

- Marie Miville, Vice Dean for Faculty Affairs, Professor of Psychology and Education; [miville@tc.columbia.edu](mailto:miville@tc.columbia.edu), 212-678-3343, Zankel Hall

Office of Human Resources

- Robyn Davis-Mahoney, Assistant Vice President, Chief Human Resources Officer, [rd3034@tc.columbia.edu](mailto:rd3034@tc.columbia.edu) 120 Whittier Hall
- Svetla Eneva, Director, [Eneva@tc.columbia.edu](mailto:Eneva@tc.columbia.edu), (212) 678-4026, 120 Whittier Hall

Office of the Vice President for Diversity and Community Affairs

- Janice S. Robinson, Vice President for Diversity and Community Affairs; Associate Professor of Higher Education; TC Title IX Coordinator; [jsr167@tc.columbia.edu](mailto:jsr167@tc.columbia.edu), (212) 678-3732, 128 Zankel Hall
- Juan Carlos Reyes, Director, Diversity & Community Affairs & Equity; Deputy Section 504 Compliance Officer, [jcr2101@tc.columbia.edu](mailto:jcr2101@tc.columbia.edu), (212) 678-8410, 128 Zankel Hall

**You will not be retaliated against for filing a report.**

II. If you are an employee who is reporting an instance or allegation of discrimination, harassment and/or gender-based misconduct you may use this form to report that behavior to:

Janice S. Robinson

Vice President for Diversity and Community Affairs, Associate Professor of Higher Education; TC Title IX Coordinator

- By phone at (212) 678-3391
- By email at [jrobinson@tc.columbia.edu](mailto:jrobinson@tc.columbia.edu)
- Via report form

- By mail at 525 West 120<sup>th</sup> Street, 128 Zankel Hall Box 220, New York, NY 10027
- By hand delivery to 128 Zankel Hall

*As a reminder, all College faculty and staff (except the College Ombuds) who learn of possible sexual misconduct are required to report that behavior immediately to Janice S. Robinson, TC Title IX Coordinator. Additionally, all managers and supervisors are also required to report any instance of discrimination and harassment to:*

Janice S. Robinson

Vice President for Diversity and Community Affairs, Associate Professor of Higher Education; TC Title IX Coordinator

- By phone at (212) 678-3391
- By email at [jrobinson@tc.columbia.edu](mailto:jrobinson@tc.columbia.edu)
- Via report form
- By mail at 525 West 120<sup>th</sup> Street, 128 Zankel Hall Box 220, New York, NY 10027
- By hand delivery to 128 Zankel Hall

**If there is an immediate safety or health concern, please contact TC Public Safety at 212-678-3333.**

## **REPORTER INFORMATION**

Full Name:

Job Position/Title:

Work Phone Number:

Work Email Address:

Work Physical Address:

Select Preferred Communication Method:      Email    Phone In-person

## **DISCRIMINATION, HARASSMENT, GENDER-BASED MISCONDUCT INFORMATION**

1. Who is the person(s) alleged to have engaged in the discrimination, harassment and/or gender-based misconduct:

Full Name:

Job Position/Title:

Work Phone Number:

Work Email Address:

Work Physical Address:

2. Please describe what happened. Use additional sheets of paper if necessary.

3. Date(s) discrimination, harassment and/or gender-based misconduct occurred:

Is the discrimination, harassment and/or gender-based misconduct continuing? Yes/No

Location of discrimination, harassment and/or gender-based misconduct:

4. Please list the name and contact information of any witnesses or individuals who may have information related to the report:

5. If you have any supporting documentation (such as emails, text messages, etc.) please attach them to this form.

*Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_